[redacted]ANAGEMENT CORP. INTER-OFFICE CORRESPONDENCE

120 PARK AVENUE, NEW YORK, N.Y. 10017-5592

Mr. Steven Parrish

DATE: May 12, 1992

[redacted]OM: Denise Keane

RE:

This is the outline I gave to Lance, Jack and Tom at last Friday's meeting. I gave a copy to Matt yesterday as the objectives and groups identified should be considered vis-a-vis the International IAQ agenda.

As per our discussion, I will schedule a meeting with Tom, Mopsy, Matt, Leo, Clare and the C&B group to review the consultant's program -- with particular emphasis being placed on the IAQ issue. I have discussed this issue with Tom. In Tom's absence, Clare will help coordinate agendas and scheduling with C&B.

/mc
Attach.

DK/C

2 pm June 9th

All attendees confirmed -

When JB is back he ought to informally discuss what he wants to get from this meeting — esp

5/26 Clare - Set up time -

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